

**Queensborough Community College  
Faculty Executive Committee Meeting  
Tuesday, Nov. 5 at 3 PM in M-361**

**Minutes**

In attendance: Alex Tarasko, Wilma Fletcher-Anthony, Nathan Chao, Joseph Bertorelli, Susan Jacobowitz , Anthony Kolios, Phillip Pecorino.

1. Minutes of previous meetings were reviewed and approved
2. It was decided that the FEC should host a tea for meeting new faculty. The proposed date, time and location are Tuesday February 25<sup>th</sup>, 3-5 p.m., Oakland Loggia. Faculty hired within the last 5 years will be invited.
3. Faculty leaders met with President Call regarding faculty awareness of religious holidays so that they would be able to comply with the legal requirement. It was decided that calendars and a reminder of the requirement to facilitate students' observation of their holy days would be provided for faculty.
4. Faculty inclusion in CAPC will be increased by including the leadership of the FEC and Steering Committee in the writing of the strategic plan. Governance leaders will also have a voice in the 4-day New Faculty Institute in January 2014. The focus will be governance and new faculty concerns.
5. New Business
  - a. Dates were proposed for the spring faculty meeting:
    - i. April 2
    - ii. March 26
    - iii. April 9
  - b. Lists will be requested from Liza Larios of the following groups to facilitate voting: faculty, HEOs, adjuncts, CLTs
  - c. A webpage will be created by the Steering Committee with information about responsibilities associated with service on committees, criteria for election, and schedules of meetings.
  - d. Concerns were raised about the extent to which the QCC campus has influence over the curriculum for the new High School. A request will be made for transparency, especially since the first class is scheduled for enrollment in fall 2014.
6. Adjournment

Respectfully submitted

*Wilma Fletcher-Anthony*

Wilma Fletcher-Anthony,  
Secretary of the Faculty Executive Committee